

MiChild Group Admissions Policy

At MiChild, we are committed to creating open, honest and trusting relationships with families. Our admissions process helps us ensure every child receives the support, care and educational opportunities they need in a safe and welcoming environment.

Our Commitment to Inclusion

We welcome children and families from all backgrounds and aim to provide equal access to nursery places regardless of gender, ethnicity, disability, special educational needs, religion, belief, or family circumstances. Admissions are managed fairly, with the wellbeing and needs of children remaining our priority.

Applying for a Nursery Place

Families are invited to visit the nursery, meet the team and learn more about our setting before applying. To secure a place, parents and carers must complete the enrolment process and provide the required registration information. Places are subject to availability.

How Places Are Allocated

When allocating places, we consider:

- Availability within the nursery and age group.
- Date of application and waiting list position.
- Full-time attendance requests.
- Sibling placements.
- Our ability to meet a child's individual care and developmental needs.
- Any relevant family circumstances.

Where places are unavailable, children may be added to a waiting list.

Supporting Every Child

We strive to meet the needs of all children and work closely with families and external professionals where additional support, medical needs or special educational needs are identified. This helps ensure appropriate care and support arrangements are in place before a child starts.

Settling Into Nursery

We believe a positive transition into nursery is essential. Each child will take part in a personalised settling-in programme agreed between the family, key person and nursery manager. Children are required to complete settling sessions before their official start date to help them feel comfortable and secure in their new environment.

Keeping Information Safe

All personal information provided by families is stored securely and managed in line with GDPR and data protection requirements. This information helps us ensure children's safety, wellbeing and individual needs are met throughout their time at nursery.

Changes to Sessions

If you would like to make changes to your child's attendance pattern, please speak to a member of the management team who will be happy to discuss availability and next steps.